

Board and Topic	Rec No.	Recommendation as approved by the Executive on 8th September 2009	Update on Recommendations as of February 2010
Planning Enforcement Ad Hoc Scrutiny Committee Mike Slater & Jonathan Carr	1	That the Head of Development Control:	
	1(i)	Prioritises new cases/complaints	Cases are categorised as described in the enforcement guide published on the website, to prioritise the caseload.Reconsideration of service levels and priorities will take place following the restrucure of Development Control and transition to Development Management.
	1(ii)	Shortens the response time to letters sent in relation to breaches of planning regulations, where there is discretion to do so	Letters produced now giving time period for response with fewer follow up reminders
	1(iii)	Introduces a weekly list detailing new planning enforcement cases, split by Ward	Implemented; circulated weekly to all Members
	2	That, once trigger points are reached and payment has not been received, Section 106 Agreements are promptly passed to Legal for action	Reminder letter to developers can often be sufficient prompt to secure payment. Otherwise cases are referred to Legal. In many cases now, given the use of conditions to secure infrastrucure works, there may are a breach of condition rather than a S 106 agreement.
	3	That Section 106 Agreements, including the schedule of obligations, be placed on the planning portal under the planning applications to which they relate.	This is being implemented; where old files are retrieved, S106 agreements are attached to the scanned files where relevant.
4(i)	That the expenditure of Section 106 monies be made entirely in accordance with the Council's Financial Regulations	This is largely dependent on the directorates responsible for the required infrastructure improvement. A recent internal audit suggested that the funds were being used as intended	

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	4(ii)	That a regular report be presented to the relevant Planning Committees detailing where Section 106 monies have been spent by the receiving Directorates	This requires coordination across several directorates and at present there is no role available to be able to conduct this work and to be able to produce the report. A current restructure proposal for Development Control seeks to create a post covering Appeals, Enforcement and S 106 agreements that may be better placed to ensure this recommendation is implemented.
	5	That Planning Enforcement Officers be issued with:	
	5 (i)	Necessary mobile communications technology (e.g.; laptop, mobile phone, PDA, laser rule) subject to the outcome of the pilot scheme to be undertaken by Building Control and to funding being available	Awaiting outcome of Building Control pilot on mobile working. A number of Systems have been researched for cost compatibility with existing database systems used. Trial devices to be employed in coming months.
	5 (ii)	A First Response Kit and any appropriate training to use this	This is being purchased
	6	That Planning Enforcement Officers be issued with high visibility jackets marked with 'CYC Planning Enforcement Officer' and these should be worn at appropriate times.	Jackets have been sourced and ordered
	7	That the Head of Development Control make planning staff available to help with planning enforcement when possible	This is continuing to take place with DC case officers helping to reduce the number of outstanding cases
	8	That the results of the Development Control internal review be fully communicated to all departmental staff.	The results and the subsequent proposed actions were conveyed.
	9	That a copy of the final report of the Planning Enforcement Ad Hoc Scrutiny Committee be circulated to all Members involved with Planning Committees	Circulated 24.02.2010 to all Members for information.